



FRIENDS OF JAMAICA GRANT APPLICATION

INSTRUCTIONS

- 1) Please fill out form completely.
- 2) The person responsible for complying with the terms and conditions of the grant must sign page 2.
- 3) All applications must either be typed or completed in black ink (please print).
- 4) Grant applications may be filed via e-mail to president@freindsofjamaica.org. If application is submitted via e-mail, an original, signed application must also be mailed to:

Friends of Jamaica
c/o *Ian Gottesman*
6552 Lochleigh Court
Alexandria VA 22315

PART I CONTACT INFORMATION

Name of organization requesting grant: _____

Address: _____

Telephone: _____ Fax: _____

E-mail: _____ Website: _____

PART II ABOUT THE ORGANIZATION

What is the mission or purpose of this organization? _____

What is your approximate annual budget? _____

From what other sources does your organization receive funding?

Will a Peace Corps Volunteer be working with your organization during the implementation of this project?

(Circle) YES NO

PART III PROPOSAL

Amount of funding requested (indicate in \$US): _____

Project Location: _____

Approximate number of people benefiting from the project: _____

Describe the specific program or activity for which the grant will be used (Please feel free to attach up to two additional pages describing your proposal. Format: 12 point font, double space).

If you are using the grant to purchase equipment or supplies, please provide the cost and a description of each item (Please feel free to attach one additional page describing your intended purchases. Format: 12 point font):

PART IV RESPONSIBLE INDIVIDUAL

Who will be overseeing the grant to ensure that it is used for it's intended purpose and in compliance with the terms and conditions of the grant?

Name: _____

What position and/or function does this individual fill : _____

I, _____, have read and understand the terms and conditions of this grant. If a grant is made from Friends of Jamaica, I certify that the grant will be used for the intended purposed as stated in Part III of this application.

Signature: _____ Date: _____

TERMS AND CONDITIONS

1. Applicant warrants that all information contained in this application is true.
2. Applicants will ensure that awarded funding will only be used for projects/activities described in PART III of the grant application.
3. If for any reason the awarded funding cannot be used for the originally stated purpose, the receiving organization agrees to either (a) submit a modified application that demonstrated revised grant purpose, or (b) immediately returns amount funded to Friends of Jamaica
4. Applicants will provide a one page narrative project report at the completion of this grant.

FOR OFFICIAL USE ONLY

DATE RECEIVED: _____ APPLICATION COMPLETE: YES NO

PROJECT FUNDED: YES NO DATE OF FUNDING: _____

HOW WILL GRANT BE DELIVERED? _____